

**Warren County  
Transportation Improvement District  
Board of Trustees Annual Meeting  
July 22<sup>nd</sup>, 2022 at 9:00 A.M.**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Ms. Tiffany Zindel, presiding officer, at 9:00 p.m., on Friday, May 27<sup>th</sup>, 2022, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees Board Members:**

Tiffany Zindel, Vice-Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Eric Reiners  
State Representative, Scott Lipps, Non-voting Member

**Absent Board Members:**

Eric Hansen, Chairperson  
Chris Pozzuto

**Other Guests:**

Rusty Schuermann, WCTID Legal  
Mark Hurst, WCTID Accountant  
Dan Corey, WCTID  
Rob Hans, Michael Baker  
Dan Hoying, LJB, Inc.  
Jen Kunz, Geotechnology  
Alex Kraemer, Choice One Engineering  
Craig Litmer, Structurepoint

**C. Approval of Minutes:**

Motion made by Mr. Eric Reiners and seconded by Mr. Neil Tunison to approve the minutes of the May 27<sup>th</sup>, 2022 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**D. WCTID Program of Projects:**

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

**SB Entrance Ramp at I-71/Mason-Montgomery Rd - HAM/WAR IR 71 19.83/0.00  
(PID 104844)**

- Construction has commenced with Eagle Bridge Construction, completion June 2023
- Contractor is no longer utilizing the former convenience store
- The Fields-Ertel Road bridge is underway
- Substantial completion is scheduled for October 2022

**SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)**

- R/W acquisition has begun
- Stage 3 Plans to be submitted on 6/23/22
- R/W acquisition to be completed by 1/12/23
- Sale of construction project is April 2023
- Estimated Begin of Construction is July 2023 with completion November 2024

**SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)**

- **Stage 3 Plans to be submitted 8/1/22**
- Duke Energy poles relocated has begun and will be completed by end of 2022
- **R/W acquisition to be completed by 1/5/23**
- Construction being planned for summer of 2023

**Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Stage 1 Plans and Preliminary R/W Plans complete
- **Environmental Document approved on 6/9/22**
- Sale of construction project is anticipated December 2023
- Estimated Begin of Construction is April 2024 with completion October 2024

**SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)**

- R/W acquisition has begun
- R/W acquisition to be completed by 9/2/22
- Sale of construction project is anticipated April 2023
- Estimated Begin of Construction is July 2023 with completion October 2024

**I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)**

- R/W authorized 2/8/22
- Stage 3 Plans were submitted on 5/11/22
- Sale of construction project is anticipated March 2023
- Estimated Begin of Construction is June 2023 with completion July 2024

**Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)**

- **Stage 3 Plans to be submitted in early July**
- **Final R/W Plans will be completed around 7/13/22**
- R/W Phase has begun with Good Faith Offer Letters are beginning to be sent
- Utility pole locations have been identified
- Estimated Begin of Construction is March 2024 with completion November 2025

**Irwin-Simpson Multiuse Path Improvements (PID 114603)**

- **Stage 2 Plans to be complete on 5/27/22**
- Preliminary R/W Plans to be submitted on 5/16/22

- Estimated Begin of Construction is April 2024 with completion November 2025

#### **I-71 & SR 48 Interchange Study**

- Feasibility Study completed
- Transportation Systems Maintenance & Operations (TSMO) application was successful by receiving \$1.5M toward the interchange project, completing Phase 1
- **WCTID will be submitting an OKI STBG Application for Phase 2**

#### **King Avenue at King Court Intersection Improvements**

- **Design completed which include three (3) parts:**
  - **Part 1 King Avenue Turn Lane Improvements (42 plan set)**
  - **Part 2 King Ave. (CR 282)/Kings Ct. Intersection Improvements (37 plan set)**
  - **Part 3 Waterline Improvements King Avenue – Miami St. (5 plan set)**
- **R/W acquisition ongoing**

#### **Wilkins/Bardes/Escort Roundabout**

- **Stage 2 review completed**
- Project will be broken up into two (2) Phases
  - Phase 1 will be Wilkins/Bardes intersection and be incorporated into the Fields-Ertel Road Widening – Snider to Wilkins Boulevard (PID 114606)
  - **Phase 2 will be Escort/Bardes and design will be completed and put “on the shelf”**
- **R/W for Phase 1 has begun**

#### **SR 741/Greentree Road Intersection Improvements**

- **Stage 1 Plans have been submitted**
- **Environmental Clearance work continues**

#### **Columbia Road and Davis Road Intersection Improvement**

- **Alternatives Study has been completed and a Preferred Alternative has been chosen**
- **An Amendment to the IGA with Deerfield will be completed and the project will then be advanced further**

#### **Columbia Road and Mason-Morrow-Millgrove Road Roundabout**

- Design and R/W Plans have been submitted and are under review

#### **Wm Good Boulevard Extension/Scholl Road Improvements**

- WCTID will be a funding partner to Franklin

### **E. Financial Report**

Mr. Mark Hurst presented the May Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of May 31<sup>st</sup>, 2022 the General Fund had an ending fund balance of \$538,630.83 and the WCTID as a whole had an ending fund balance of \$11,726,123.90. Mr. Eric Reiners made a motion to accept the WCTID

financial report as submitted; Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **F. New Business**

1. Resolution 2022-17, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2022. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2022-018, a Resolution for Authorizing Fund Level Transfers. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2022-19, a Resolution adopting Final Legislation for WAR-SR63-0.83, PID 112121 (aka State Route 63 Widening Project). Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2020-02 with Woolpert, Inc. dated April 3, 2020 for the “WAR SR 48 7.01 PID 112909; (aka SR 48 Widening – Willow Pond Boulevard to Ridgeview Lane Project)”, increasing the contract price by \$185,000, making the new not-to-exceed amount under the Agreement of \$1,350,000, with an attendant increase in contract time through June 1, 2023. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 03 to Consultant Agreement 2020-07 with Strand Associates, Inc., dated February 27th, 2020 for the “King Avenue and King Court Intersection Improvement Project”, increasing the contract price by \$12,400, making the new not-to-exceed amount under the Agreement of \$142,220, with an attendant increase in contract time through December 31<sup>st</sup>, 2022. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 04 to Consultant

Agreement 2021-01 with MAK Solve Inc. dated May 1, 2021 for the “BP Gas Station 9855 Mason-Montgomery Road”, increasing the contract price by \$109,560, making the new not-to-exceed amount under the Agreement of \$269,810.00 with no increase in contract time.. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

### **G. Public Comments**

No public comment.

### **H. Upcoming Meeting Schedule**

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday August 26<sup>th</sup>, 2022 at 9:00 a.m., unless announced otherwise.

### **I. Adjournment**

Motion made by Mr. Eric Reiners and seconded by Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:18 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this August 26<sup>th</sup>, 2022.

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Presiding Trustee  
Warren County Transportation Improvement District

Attest:

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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve:

Seconded by: